



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING MINUTES  
NOVEMBER 23, 2009**

- CALL TO ORDER:** The meeting was called to order at 7:00pm by Mayor Rob Steel
- PRESENT:** Mayor Rob Steel; Councillors: Shirley Isaacson, Don Leonard, Doug MacPherson, David Moore, Connie Quayle and Daryl Sutter; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk
- ABSENT:** None
- AGENDA:** Moved by Councillor Sutter that the Agenda be accepted as presented.  
**CARRIED**
- MINUTES:** **REGULAR MEETING – NOVEMBER 9, 2009**  
Moved by Councillor Moore that the Regular Meeting Minutes of November 9, 2009 be accepted as presented.  
**CARRIED**
- DELEGATIONS:** **PLANNING PROTOCOL INC.**  
**RE: Prairie Shores Area Structure Plan**  
Representatives of Planning Protocol Inc. failed to appear before Council.
- ACTION ITEMS:**
- 1. BYLAW #1534 – Unsightly Premises and Snow Removal**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**  
Moved by Councillor Isaacson to give Bylaw #1534, regarding Unsightly Premises and Snow Removal, 2<sup>nd</sup> Reading.  
**CARRIED**  
Moved by Councillor Leonard to give Bylaw #1534, regarding Unsightly Premises and Snow Removal, 3<sup>rd</sup> and Final Reading.  
**CARRIED**
- 2. BYLAW #1535 – Harvest Square Area Structure Plan**  
**RE: 1<sup>st</sup> Reading**  
Moved by Councillor MacPherson to give Bylaw #1535, regarding the Harvest Square Area Structure Plan, 1<sup>st</sup> Reading.  
**CARRIED**
- 3. BYLAW #1536 – Prairie Shores Area Structure Plan**  
**RE: 1<sup>st</sup> Reading**  
Referred to Utility Planning Committee.
- 2. DELEGATION RESPONSE: Willow Creek Recycling & Bottle Depot**  
**RE: Contract Renewal**  
Moved by Councillor MacPherson to postpone discussion on the contract renewal discussion with Willow Creek Recycling & Bottle Depot until the next regular Council meeting.  
**CARRIED**

3. **CORRES: Government of Alberta Assessment Services**  
**RE: Follow up to Detailed Assessment Audit of 2007 Roll**

Received for information.

4. **CORRES: Royal Canadian Mounted Police**  
**RE: Deployment of RCMP to the 2010 Olympic Games**

Received for information.

5. **CORRES: Telus Communications**  
**RE: Site Lease Renewal Option**

Referred to administration.

6. **CORRES: Muniware**  
**RE: 2010 Support Agreement**

Moved by Councillor Sutter for administration to sign the 2010 Support Agreement with Municipal Information Systems as presented.

**CARRIED**

7. **CORRES: Summer Places Ltd.**  
**RE: 28 Saskatchewan Crescent**

Referred to administration.

8. **CORRES: Saddle Ranch Developments Ltd.**  
**RE: Policy #85, Bylaw #1525**

Moved by Councillor Isaacson to deny the changes to Policy #85 and Bylaw #1525 as proposed by Saddle Ranch Developments Ltd.

**CARRIED**

9. **CORRES: Atco Gas**  
**RE: No Parking Stalls**

Moved by Councillor Sutter to accept the request of Atco Gas to designate one parking stall in front of their property at 5005 - 2<sup>nd</sup> Street West, where their manhole is located, as "Atco Gas parking only".

**CARRIED**

- 10. WATER CONVEYANCE & SUPPLY AGREEMENT –**  
**Water Co-op**

Moved by Councillor MacPherson to sign the water conveyance and supply agreement with the Pipeline Water Co-op Ltd. as presented.

**CARRIED**

11. **CORRES: Claresholm Skating Club**  
**RE: Skate-a-thon**

Moved by Councillor Leonard to send Councillor Sutter as a representative of the Town to participate and the Town will donate \$200 towards the Claresholm Skating Club Skate-a-thon.

**CARRIED**

12. **CORRES: Claresholm Garden Club & Communities in Bloom**  
**RE: Proposal for a Dedicated Gardener**

Referred to budget.

**13. CAPITAL PROJECTS FOR BUDGET DISCUSSION 2010 -2012**

Received for information.

**14. DECEMBER 2009 COUNCIL MEETING DATE**

Moved by Councillor Quayle to set Wednesday, December 16, 2009  
as the only regular Council meeting date in December 2009.

**CARRIED**

**15. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Leonard to accept the information items as  
presented.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Moore that this meeting adjourn.

**CARRIED**

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Mayor – Rob Steel

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Chief Administrative Officer – Kris Holbeck, CA